



尚义中学

BEDOK SOUTH SECONDARY SCHOOL

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2 January 2019

Dear Parents

Invitation to Participate in Parents Gateway Early Adopters Programme

We are pleased to inform you that Bedok South Secondary School has been selected by the Ministry of Education (MOE) to be an Early Adopter of Parents Gateway.

Parents Gateway is a mobile app specially designed for parents. Developed by MOE and GovTech, the app allows parents to engage closely with schools, receive information and perform a range of administrative functions including giving consent for school trips.

As Bedok South Secondary School has been selected as an Early Adopter of Parents Gateway, this means that parents of our school will get to start using the mobile app first. We would like to invite you to download the free Parents Gateway mobile app on your mobile phone (available on iOS and Android platforms only) and perform a simple one-time onboarding process. Please refer to **Annex A** for a step-by-step guide.

Parents who are on-board Parents Gateway will begin receiving information via the mobile app from around mid-January 2019.

Should you have any questions, please contact the following staff:

- For Sec 1 / 2 students: Mdm Siti Zubaidah (Year Head / Lower Sec) at siti_zubaidah_mohd_sharif@moe.edu.sg
- For Sec 3 / 4 / 5 students: Ms Hani Alsagoff (Year Head / Upper Sec) at ummu_hani_syed_haider@moe.edu.sg

We look forward to your support. Thank you very much.

Yours sincerely

Mr Teoh Teik Hoe

Principal

Annex A - Instructional Guide

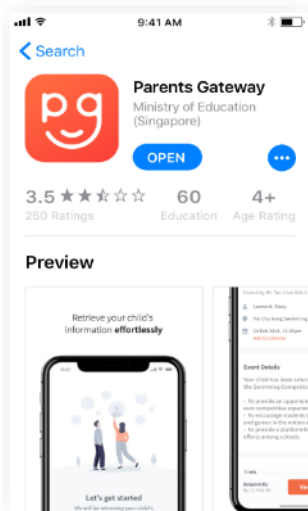
Step 1 – SingPass Registration and 2FA Setup

SingPass 2-Step Verification (2FA) is required for on-boarding. If you have not registered for a SingPass or have not set up the 2FA, please visit the SingPass website (<https://www.singpass.gov.sg>), or scan the QR codes below to do so. Should you require further assistance, please contact SingPass Helpdesk at 6643-0555.



Step 2 – Download Parents Gateway Mobile App

- Open the Apple App Store or Google Play Store app on your mobile phone.
- Search for the 'Parents Gateway' mobile app, or scan the QR code below.



- Download and install the app onto your phone.
- Enable '**Allow Notifications**' to receive push notifications.

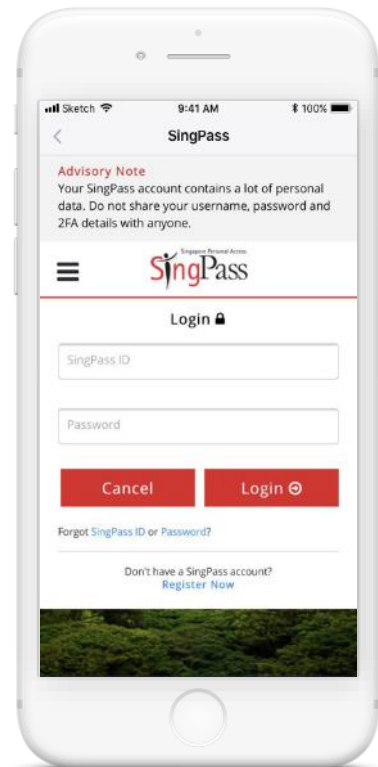
Note: Supported OS Versions - Android 6.0 or later & iOS 9.1 or later

Step 3 – One-Time On-boarding

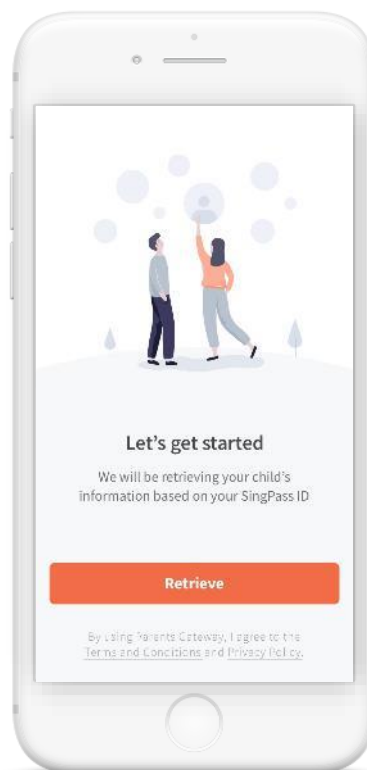
1. Tap on “Log in with SingPass”



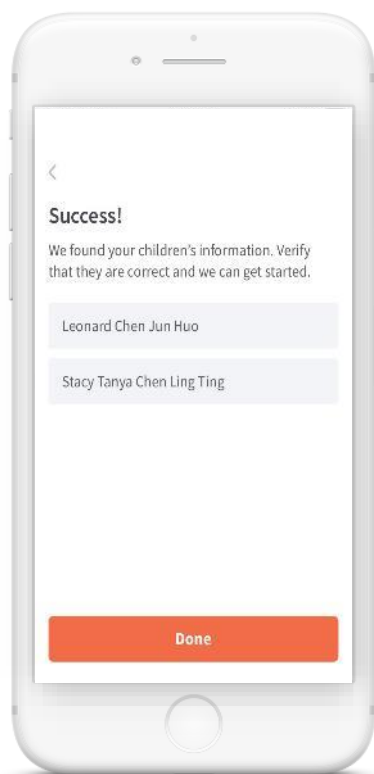
2. Log in with your SingPass (2FA)



3. Tap on “Retrieve” to retrieve your child(ren)’s information



4. Tap on “Done” to complete on-boarding



5. You should see your child(ren)'s school announcements and activities (if any)

